

Privacy Policy

Thank you for visiting Kyoto Journal. This policy explains how we use and disclose information. We take your privacy seriously, and we never sell lists or email addresses.

Changes to this policy

We may change this Privacy Policy at any time and from time to time. The most recent version of the Privacy Policy is reflected by the version date located at the bottom of this Privacy Policy. All updates and amendments are effective immediately upon notice, which we may give by any means, including, but not limited to, by posting a revised version of this Privacy Policy or other notice on the Website. We encourage you to review this Privacy Policy often to stay informed of changes that may affect you, as your continued use of the Website signifies your continuing consent to be bound by this Privacy Policy. Our electronically or otherwise properly stored copies of this Privacy Policy are each deemed to be the true, complete, valid, authentic, and enforceable copy of the version of this Privacy Policy which were in effect on each respective date you visited the Website.

Information We Collect

Our servers and offices are located in the Japan, so your information may be transferred to, stored, or processed in Japan. By using our website, you understand and consent to the collection, storage, processing, and transfer of your information to our facilities in Japan and those third parties with whom we share it as described in this policy.

E-mail Newsletter: Our website operates an email newsletter to keep Kyoto Journal users up to date with new products and offers. Users can subscribe to our newsletter through an online form found on our website and on our Facebook page. Other subscriptions may also be manually processed through prior written agreement whereby the user must click a check box to opt-in to this service.

No personal details or email addresses are passed on to third parties nor shared with companies / people outside of the company that operates this website or those working on their behalf.

Email marketing campaigns published by Kyoto Journal may contain tracking facilities within the actual email. Users activity is tracked and stored in a database for future analysis and evaluation. Such tracked activity may include; the opening of emails, the clicking of links within the email content, times, dates and frequency of activity. This information is used to refine future email campaigns and supply the user with more relevant content based upon their activity. Users are given the opportunity to unsubscribe at any time through an automated system. This process is detailed at the footer of each email message.

Use of our website: When you use or browse our website, we may collect information about your visit, and your web browsing. That information may include your IP address, your operating system, your browser ID, your browsing activity, and other information about how you interacted with our Websites or other websites. We may collect this information as a part of log files as well as through the use of cookies or other tracking technologies.

Shop payments: We do not store credit card details nor do we share customer details with any third parties.

Use and disclosure of personal information

We may use and disclose personal information only for the following purposes:

(a) **To promote use of our services to you and others.** For example, if you leave your Personal Information when you visit our Website and do not sign up for any of the Services, we may send you an email inviting you to sign up. If you use any of our Services and we think you might benefit from using another Service we offer, we may send you an email about that. You can stop receiving our promotional emails by following the unsubscribe instructions included in every email we send. In addition, we may use information we collect in order to advertise our Services to you or suggest additional features of our Services that you might consider using. In addition, we may use your Personal Information to advertise our Services to potential or other users like you. For more information on how we use cookies or other tracking technologies for these purposes, as well as how to opt out of the use of cookies, please see our Cookie Statement [here](#).

(b) **To send you informational and promotional content that you may choose (or “opt in”) to receive.** You can stop receiving our promotional emails by following the unsubscribe instructions included in every email.

(c) **To bill and collect money owed to us by our users.** This includes sending you emails, invoices, receipts, notices of delinquency, and alerting you if we need a different credit card number. We use third parties for secure credit card transaction processing, and we send billing information to those third parties to process your orders and credit card payments.

(d) **To communicate with our users about their account and provide customer support.**

(e) **To protect the rights and safety of our users and third parties, as well as our**

own.

(f) **To meet legal requirements**, including complying with court orders, valid discovery requests, valid subpoenas, and other appropriate legal mechanisms.

(g) **To provide information to representatives and advisors**, including attorneys and accountants, to help us comply with legal, accounting, or security requirements.

(h) **To prosecute and defend a court, arbitration, or similar legal proceeding.**

(i) **To respond to lawful requests by public authorities, including to meet national security or law enforcement requirements.**

(j) **To provide, support, and improve the services we offer.**

(k) **To provide suggestions to you.** This includes adding features that compare Users' email campaigns, using data to suggest other publishers your Userss may be interested in, or using data to suggest products or services that you may be interested in or that may be relevant to you or your Userss.

(n) **To transfer your information** in the case of a sale, merger, consolidation, liquidation, reorganization, or acquisition. In that event, any acquirer will be subject to our obligations under this Privacy Policy, including your rights to access and choice. We will notify you of the change either by sending you an email or posting a notice on our Website.

Social media platforms and widgets.

Our Websites include social media features, such as the Facebook Like button. These features may collect information about your IP address and which page you are visiting on our Website, and they may set a cookie to make sure the feature functions properly. Social media features and widgets are either hosted by a third party or hosted directly on our Website. We also maintain presences on social media platforms including Facebook, Twitter, and Instagram. Any information, communications, or materials you submit to us via a social media platform is done at your own risk without any expectation of privacy. We cannot control the actions of other users of these platforms or the actions of the platforms themselves. Your interactions with those features and platforms are governed by the privacy policies of the companies that provide them.

Links to third-party websites.

Our Websites include links to other websites, whose privacy practices may be different from Kyoto Journal's. If you submit personal information to any of those sites, your information is governed by their privacy policies. We encourage you to carefully read the privacy policy of any Website you visit.

Contests

We may, from time to time, offer surveys, contests, giveaways on our websites or through social media (“promotions”). Participation in our these promotions is completely voluntary. Information requested for entry may include personal contact information such as your name, address, date of birth, phone number, email address, username, and similar details. We use the information you provide to administer the promotions. We may also, unless prohibited by the promotion’s rules or law, use the information provided to communicate with you, or other people you select, about our Services. We may share this information with our affiliates and other organizations or service providers in line with this policy and the rules posted for the promotion.

Access

We will give an individual access to any Personal Information we hold about them within 30 days of any request for that information. Individuals may request to access, correct, amend or delete information we hold about them by contacting us at contact@kyotojournal.org Unless it is prohibited by law, we will remove any personal information about an individual at their request. There is no charge for an individual to access or update their Personal Information.